



Madison County Vacancy Announcement

Substitute Part-Time Collection Center Attendant Solid Waste Department

Position Summary:

The Madison County Solid Waste Department is currently accepting applications to fill a temporary, part-time Collection Center Attendant position.

This position is non-exempt under the Fair Labor Standards Act.

Where to Apply:

The position is open until filled. Submit a North Carolina State Application (PD 107) with a cover letter to Madison County Human Resources. To obtain an application, visit <http://www.madisoncountync.org/employment.html>. Applications will be accepted at the Madison County Human Resources Office, 107 Elizabeth Ln., Marshall or mailed to: Madison County Human Resources, PO Box 579, Marshall, NC 28753.

Applications will also be accepted via email to hr@madisoncountync.gov.

Madison County Government is an Equal Opportunity Employer.

Essential Functions:

1. Possess a positive attitude and have good communication skills.
2. Shall be able to work 11 hour days on a part-time basis.
3. Must be willing to work a flexible schedule Monday through Saturday
4. Assist customers with information or physical help removing waste or recyclables
5. Be able to lift 35 pounds
6. Be able to sit for long periods of time
7. Be able to stoop and bend occasionally
8. Assist drivers with hook-up to compactors, trailers, or roll-off boxes.
9. Possess a valid North Carolina Driver's License and shall have a vehicle for transportation to and from any of the current Madison County Convenience Centers located throughout the County.

Physical Requirements:

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. In compliance with ADA requirements, reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Additional physical requirements:

Requires corrected vision and hearing to normal range. Must be able to communicate with clients. Requires manual and finger dexterity and hand-eye coordination. Requires lifting/carrying up to 50 pounds using

appropriate body mechanics and equipment, with reasonable accommodation if needed. Ability to communicate by way of the telephone and two-way radio with participants, customers, vendors and staff.

Requirements: Applicant must be willing to submit and pass a pre-employment drug/alcohol test as well as a criminal background check. Must possess a valid North Carolina Driver's License.